

## ESSENTIAL ACTIVITY WORK TRAVEL VERIFICATION

This verification certificate is to confirm the individual in possession of this letter is engaged as a worker in an industry classified as an essential activity under government direction.

This worker is engaged by Intelligent Training Solutions (RTO: 22570), a registered training organisation, and is required to travel to and from various training venues, worksites and/or conduct educational services that require in-vehicle training.

Dear Sir/ Madam,

The individual who is in possession of this letter is engaged as an employee, contractor or supplier for Intelligent Training Solutions and is travelling to perform their essential work duties.

For verification, our trainers, assessors, contractors and suppliers can supply a Intelligent Training Solutions Staff Card or business card, payslips, and/or work orders proving their need to travel to various worksite locations.

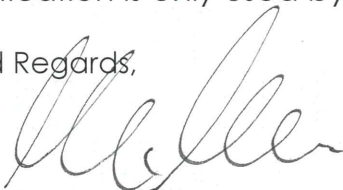
Intelligent Training Solutions undertakes training and assessment activities, for customers who are under a contractual arrangement. The education industry has been declared an essential activity by the federal and state government and Intelligent Training Solutions is operating under the provision of ASQA and the Australian Government Department of Education, Skills and Employment.

We are committed to reduce and minimize the spread of COVID-19 and have implemented further safe working practises on various locations in line with government and industry guidelines, including but not limited to:

- Isolation protocols
- Hygiene controls
- Social distancing; and
- Strict site training (classroom) management processes

Further information, including our COVID-19 management guide can be found on our website: <https://www.its.vic.edu.au/coronavirus/> or provided upon request. This work travel verification is only used by the individual when travelling for work required purposes.

Kind Regards,



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